Table of Content

1 Schedule of our meetings and “registration” .........................................................2
2 Travel Arrangements..................................................................................................5
3 VENUE directions and maps.....................................................................................7
4 Reimbursement Procedure.........................................................................................8

For questions concerning logistics, accommodation, meeting rooms, booking and local information in York, please contact Sarah Shrive-Morrison (email sarah.shrive-morrison@york.ac.uk). For questions about the programme, please get in touch with Andrew Webster (andrew.webster@york.ac.uk) or +44 1904 323050; mobile +07533339638
1 Schedule of meetings and “registration”

Please find a schedule of the meetings below (start and end times of the meetings will not change).

Please inform Sarah Shrive-Morrison (sarah-shrive-morrison@york.ac.uk):
- in which of these meetings you will participate, and
- if you have any dietary needs.

The schedule of our meetings looks as follows:

October 1: Arrival

There is no place for a common evening dinner on October 1, since many of you will arrive at different times in York.
However, the town is full of nice restaurants bars, which we list later in the document.

Hotel: we have reserved 50 rooms in the hotel called Hotel 53:
http://www.hotel53.com/index.html

Please contact the hotel to make your reservation, quoting reference number 0110SP and 01.10.13. Please note that the hotel will release un-booked rooms on the 01.09.13 so please ensure that you have booked before this date. (Tel: +44 (0)1904 559000)

Note: Training Programme for PhD Student from the Action

Attached to this Vademecum is an Annex which carries the details of the Training Programme which precedes the formal COST Action relating to the Conference and Working Groups. Please do take a look at this to get an idea of the activity that precedes the meeting itself.
October 2, 2013

Regenerative Medicine: Engaging Science, Industry and Social Science

Venue: University of York Main Campus, Exhibition Centre (Physics Building), Lecture Theatre PL/002

09:00-09:30 Registration
09:30-09:45 Welcome and Introduction to the Conference, Andrew Webster, Director, SATSU, University of York/Chair Bio-Objects Action

09:45-10:15 Regenerative Medicine: pathways and possibilities, Professor Michael Whitaker, Director Newcastle Stem Cell Institute (NESCI)
Chair: Andrew Webster
10:15-10:30 Discussion

10.30-11:00 Navigating the pathways in a changing landscape, Dr Paul Kemp, (CEO Intercytex)
Chair:
11:00-11:15 Discussion
11:15-11:40 Break

11:40-12:30 Panel: Innovating and standardising nature
Lyn Healy (UK Stem Cell Bank), David Williams, (University of Loughborough), Lena Eriksson, (University of Gothenburg)
Chair: Tora Holmberg (University of Uppsala)

12:30-13:00 PhD Panel reporting on Bio-objects Training School
Chair:

13:00-14:00 Lunch

14:00-14:45 Panel: Commercialising Nature
Paul Duffy, Astra-Zeneca and Board member of Stem Cells for Safer Medicine (SC4SM), Paul Martin (University of Sheffield), James Mittra (University of Edinburgh)
Chair:
14:45-15:15  Regulating nature at the global level  
Brian Salter, (Kings College London)  
Chair: Lena Eriksson (University of Gothenburg)  
15:15-15:30 Discussion  

15:30-16:00 Break  

16:00-16:30 Communicating nature: representing the field of regenerative medicine  
Emma Kemp, EuroStemCell (University of Edinburgh)  
Chair:  

16:30-17:00 Bio-Objects and synthetic biology: a comparison  
Peter Dabrock (University of Erlangen, Germany)  
Chair:  

17.00-17.15 Closing Comments: Andrew Webster  

19:30 Dinner at ‘Ask’ Restaurant  
Note: This dinner will be offered by the local organization.  
Location: http://www.askitalian.co.uk/#/restaurants/york  

October 3, 2013: Parallel Working Group Meetings  

09:00-10:45 Working groups sessions  

WG1: Room  
WG2: Room  
WG3: Room  

10:45-11:15 Coffee break  

11:15-12:30 Continuation of working group sessions  

12.30-13.00 Presentation from Ian Kirkpatrick (University of Leeds) Chair, COST Action ISO9003 (focusing on healthcare management) [TBC]  
Room:  

13:00 Lunch
14:00-16:00  **Policy and Project Task forces parallel meetings**
Policy Task Force  
Room:  
Project Task Force  
Room:

16:30-17:30  Visit to **York Minster** and the newly opened crypt  
[http://www.yorkminster.org](http://www.yorkminster.org)

20:00  **Bio-Objects/SATSU 25th Celebratory Dinner, VENUE TBC**

Note: This dinner will be offered to members of the Working Groups by the local organization but the €20 allowance for each of you will be allocated towards the cost and so must not form part of your subsequent travel reimbursement claim.

**October 4, 2013: Joint Working Group Meeting and Management Committee Meeting**

09:30:11:00  Joint Working Group meeting  
Room:

11:00-13:00  **Management Committee Meeting**  
Room:  
13:00-14:00  Lunch and depart
2. Travel Arrangements

**Flights**
Please go ahead with booking your flights to Leeds Bradford or Manchester (International) or making your travel arrangements. Budget airlines all fly to these two airports – book early to get the best price.

- [www.jet2.com](http://www.jet2.com)
- [www.easyjet.com](http://www.easyjet.com)
- [www.flybe.com](http://www.flybe.com)
- [www.ryanair.com](http://www.ryanair.com)
- [www.budgetair.co.uk](http://www.budgetair.co.uk) (comparison website)
- [www.cheapflights.co.uk](http://www.cheapflights.co.uk) (comparison website)

**How to get from the airport to your hotel**
There is a train from Manchester airport to York (1hr 45mins approx.) costing approx. £35.00 (single). Leeds/Bradford airport is not in the City centre so the best option is either a coach to York from L?B Airport or to take the airport bus to Leeds rail station then the train to York (costing approx.. £13).

If you need assistance, please do not hesitate to contact Sarah Shrive-Morrison for questions concerning local information and logistical assistance ([sarah.shrive-morrison@york.ac.uk](mailto:sarah.shrive-morrison@york.ac.uk)).

**Taxi**
A taxi from York railway station to the hotel is a short ride approx. £5.00

**Weather**
Weather is unpredictable – this is the UK! An umbrella would be worth packing.

**Hotels**
50 rooms have been reserved at Hotel 53. Please book your accommodation as soon as possible quoting reference number **0110SP** and **01.10.13**. Hotel 53 will release any unbooked rooms as of 01.09.13 so please ensure you have booked before this date.

- [http://www.hotel53.com/index.html](http://www.hotel53.com/index.html) (Tel: +44 (0)1904 559000)

Google Map [https://maps.google.co.uk/maps?ie=UTF-8&q=hotel+53&fb=1&gl=uk&hq=hotel+53&hnear=0x4878c340e19865f1:0x4774ab898a54e4d1,York&cid=0,0,132985449606769091&ei=rnwqUZ_ACM2Q7Abq-4G4Bg&ved=0CKgBEpwSMAA](https://maps.google.co.uk/maps?ie=UTF-8&q=hotel+53&fb=1&gl=uk&hq=hotel+53&hnear=0x4878c340e19865f1:0x4774ab898a54e4d1,York&cid=0,0,132985449606769091&ei=rnwqUZ_ACM2Q7Abq-4G4Bg&ved=0CKgBEpwSMAA)

Please, try to book your hotel as soon as possible.
3. VENUE directions and maps

[www.york.ac.uk/about/maps](http://www.york.ac.uk/about/maps)

From near your hotel there are buses every 10 minutes during the day, it takes around 20 minutes to reach the campus. There is a map on the above link which shows all bus stops at the University. You will need to get off at stop number ‘3’ YUSU Building. The events will be held at Heslington West (see the online map) in the Physics department.

The city of York has lots of bars and restaurants this online guide might be useful.


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York Minster

York City Centre
4. Reimbursement Procedure

You will all received invitations via “E-COST”, the database that the Grant Holder has to complete. (These e-mails are good candidates for ending up in some sort of spam-folder, so if you have not received such e-mails, do get in touch with Sarah Shrive-Morrison: sarah.shrive-morrison@york.ac.uk.) We will send these invitations shortly once you have confirmed your intention to attend.

These e-mails contain a link in which you are asked to confirm or to decline your participation. Please follow this link and confirm or decline your participation.

If you are eligible for reimbursement, you can follow the same link to deposit your intention to make a claim and to download the reimbursement form for the meeting.

Please download one of these forms\(^1\), complete it, and

- Send it with the relevant receipts to Sarah Shrive-Morrison (SATSU, University of York, YO10 5DD, UK), or
- Give them to Andrew in York

No receipts are necessary for:
- Accommodation
- Local transport (if you do not re-claim more than €25).

Receipts are necessary for:
- Air fares and long distance travelling (such as trains);
- Local transport above €25;
- Taxis – please ensure that you only take a taxi if no reasonable public transport is available. All expenses for taxis have to be justified.
- Please note: COST members are allowed to claim only 20 euros per day for meals. Most meals are covered by the Local organiser as part of the programme.

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\(^1\) Please note, that if you are eligible for reimbursement for more than one meeting (such as a Working Group meeting and the MC Meeting), you will receive two forms. You can complete both forms, distributing your expenses, accordingly; but you can also complete only one of these forms.
Annex 1

University of York Bio-Objects Action:
PhD Training event September 30-October 2, 2013

Monday 30 September

09:30-10:00 Introduction and update on the Action, Andrew Webster (Action Chair)

10:00-11:30 Papers from the Action
Three tutors will present example papers from the CMJ about how the tool kit has been used in specific cases and the lessons they have
- Lucia Martinelli
- Anna Lydia Svalastog
- Andrew Webster

11:30-12:00 Coffee break

12:00-13:30 Participants Presentations:

13:30-15:00 Lunch break

15:00-16:30 Participants presentations:

16:30-17:00 Coffee break

17:00-18:30 Small groups;
Exercise (A) the problematization of a current policy document relating to regenerative medicine

Tuesday 1st October

9:30-11:00 Participants presentations:

11:00-11:30 Coffee break

11:30-13:00 Small groups
Exercise (B): the elaboration of a research proposal

13:00-14:00 Lunch break

14:00-16:00 Participants presentations:
16:00-16:20  Coffee break
16.20-18.00  Gender and Bio-Objects Roundtable
18.00  Wrap-up session: Key themes from the Training programme for reporting to the Conference on October 2.
20:00  Dinner

2nd October
12:30-13:00  PhD Panel reporting on Bio-objects Training School to the main Conference
Chair: